

**Siletz Valley Schools**  
**\*\* Special Board Work Session Agenda \*\***  
**September 29, 2025, 5:30pm**  
**Siletz Valley School Board Room**

**I. Call to Order, Flag Salute and Roll Call**

- A. Call to order at 5:31pm
- B. Board Members present: Melinda Pearson, Jacob Reid, Dee Butler, Sharon Edenfield (arrived 4 minutes into meeting), and Jen Metcalf

**II. Approval of Items on the Consent Agenda:** (Consent agenda items are designated by the Board to be adopted in a single motion. If any board member or the Superintendent need clarification or wish to discuss an item listed on the Consent Agenda, they may request that item to be removed and it will be discussed separately)

- A. Melinda motioned to approve the consent agenda; Jacob seconded; 4 in favor and 1 abstained due to arriving during the vote; the motion passed.

**III. Information Items**

- A. Getting to know the new Superintendent
  - 1. I want to know the Board's priorities; visited classes already; great kids; great positive environment
  - 2. Learning processes - who is out of the building? How do I know that information? I have to be careful about changing processes due to contract negotiations. I sent a memo last week about not taking vacation and have been told that it needs to be reviewed with the negotiation team first; make sure we are following the guidelines
  - 3. Sharon Edenfield spoke up and asked if she can meet with Lenora to look at the budget process; how are budgets broken out; what are the internal procedures.
  - 4. The superintendent is responsible for the board agendas. Debra Barnes spoke up and stated that the 10.01.25 agenda is already done due to time constraints, but she will give templates over so Lenora can do the rest. Jen recommended Cova to be recorder.
  - 5. Every Child Matters Walk is tomorrow; Lenora is looking for housing
  - 6. Jacob - Do you feel welcome? Lenora - Yes
  - 7. Plan to go to all the games - important that everyone sees me to connect to community
  - 8. Reach out to be invited to tribal council; meet clinic director Miranda Williams
  - 9. Can someone give Lenora a tour? Jen - I can do it next week
  - 10. Lenora is heading over the Siletz Education Department - Researching "Grow Your Own" program. Oct 16th (Crystal, Tiffany, Lenora)
  - 11. Board Meetings are handled by the Superintendent
  - 12. The Board takes direction from COSA to ensure that we are doing the best we can
  - 13. We all have a part in keeping the budget from being over spent; we are all new
- B. Board Goals and Expectations
  - 1. Jen read the mission statement
  - 2. **Using grade level benchmarks and student work K-12:** will be addressed at the next board meeting because we will discuss growth for the Integrated App approval.

### **3. Increasing learning opportunities for grades 8-12 that explore post-secondary options**

- a) We added another dual credit course in Environmental Science with OCCC
  - (1) Works directly with Tribal Farm
- b) We already had Writing 121/22 and we added Intro to Fiction 104
- c) We already had Math 111/112
- d) We added 2 more total
- e) Career Connections and Opportunities - We bring in guest speakers; Culinary takes field trips; Culinary had 5 students with jobs over the summer; Yakona had internships offered
- f) Hands on opportunities at every grade level - SMILE; guest speakers; H2O(Explore&More) club; Yakona Nature Preserve is grade specific
- g) Alternative Ed Program - Removed last year due to budget; couldn't justify the program with furloughing staff; discipline is key; when you have a person with no training and no experience in behavior, you have problems
  - (1) Changed the sign in/out procedure for off campus lunch to have names already printed; accountability for returning on time or no privilege
  - (2) If a student does work on vacation can they be considered "present"
- h) Teach Google platform - is happening in most classrooms
  - (1) Is there an AI policy? COSA has guidance; no policy at this time
  - (2) Tech can be a bit fearful because of lack of training; Melinda offered to help teach about AI, as she is very comfortable with the programs
- i) Retention Incentives - already covered

### **4. Building a Strong Inclusive Community**

- a) Community Council started last October, but it didn't continue: What about a PTA?
  - (1) Community member started meetings at the Library
- b) Literacy Night; Parent Conferences; Help with community event;
- c) Joint Tribal Council (Quarterly) - Never intended as a forever thing; if starting back up, it needs to be Board to Council - discussed Testing, Attendance, Grades
  - (1) Creating attendance committee to call home; why are they missing school? Do we take parents to court?; TAPP to be included; Debra made a CTSI room; promote the good things; Great leadership class
- d) Community Work Session: City, Fire; Sheriff - Every month we are doing drills and twice a year we are doing lock downs. SVS is always invited to the city hall meetings; Sheriff department checks in frequently
- e) Strengthen Connection with LCSD - Met with LCSD Superintendent already: this is part of the monthly requirement from the LCSD Compliance letter
  - (1) Received \$250,000 from Construction excise tax money from LCSD; we have to have a project in mind; they review and approve the project
  - (2) We need to do an RFP for the grandstands; once approved it can forwarded to LCSD; Jen stated that we need to move on this because it has been talked about for a couple years

### **5. Providing Transparent Program Information and Support for Parents Helping Students at Home**

- a) The previous board had wanted to know what programs and services were being offered in especially K-5. Curriculum was approved by the board four years ago. Our ELA program K-8 is called Amplify; Math is HMH for K-12 that was approved 3 years ago. Math was chosen because of its K-12 span, can be tested across all grade bands.
- b) Written Course Descriptions and Teacher Classroom Expectations: requested at the beginning of the year. Jacob - what about curriculum for Specials?

- c) Student Handbook: Lenora stated that she recently approved it; usually done during the summer retreat
- d) Curriculum Night: different from Open House; just specific to content to Curriculum Night; Lenora stated that she's never had a separate curriculum night in CA or WA; Lenora: can I get access to the curriculum? Debra; yes you can; should be mandated that teacher use the curriculum with ongoing training; No Science curriculum and there should be in case teacher leaves; No Social Studies either; scheduling professional development for all teachers on the curriculum and how their classes are organized.
  - (1) Computer lab needs updating; Sharon: previous superintendent didn't want to ask tribe for additional funds; Lenora: I want to have more families in the building, I reached out to Alissa and Crystal and I want a Culture Night; I was told SVS is the biggest grantee, so do not apply for more funds. Want a monthly workshop for moccasin making, baby quilts, ribbon shirt/skirts. Integrate more family activities. Jen/Sharon: Kent is doing Culture now.
    - (a) Siletz isn't the only tribe to have a charitable fund. Reach out.
    - (b) Lenora to start a Culture Committee for Community
- e) Staff, Volunteer/Community Recognition: A program created between the City and the School. They wanted Monthly Staff, Student and Volunteer Recognition. Large, layered program. Do we have a student of the month program? We do Lifeskill awards for K-5 every month. We are announcing Birthdays and a Dee-Ni' word of the day, want a calendar activity in Dee-Ni' for all classes K-6. Staff Recognition is important and should be started.
- f) Increase dialogue and communication to build relationships. Utilize all possible multimedia to promote school, and inform the public of events and activities: Debra is doing a great job with Facebook and the Website (new over summer). MS/HS sport schedule is posted online, flyers are posted as soon as possible. One Call for mass communication is not working the same; LCSD is removing this program, but they will let us know. Working on getting One Call ready for the school year. When looking at the budget, we should look to a program that we can control and the ability to change.

**6. Staff Growth Opportunities:**

- a) Staff will be evaluated every year. An evaluation calendar will be provided to the board:
  - (1) New to Danielson; uploaded to Frontline
- b) The Board will evaluate the superintendent/principal quarterly on progress toward Board Goals: Board will create calendar with COSA
  - (1) Remove Principal from this goal
- c) Staff will be provided professional growth opportunities 2-4 throughout the year, providing staff with a process for requesting additional high-interest training that is beneficial to the school. (Place process in staff manual.): If the teacher finds training they want to go to, they email the Superintendent. Lenora wants teachers to seek training that is important to them, she will be providing training to each teacher once a week on leave requests, lesson planning, Amplify, HMM, etc. Already had training in Amplify this year. Need to go through the budget to see what can be spent on training.
- d) Some training should have an emphasis on hands-on project based learning: Yes! One of the first training will be on project-based learning.

**7. Additional forms of accountability for the school that creates innovative measurement tools which demonstrate growth in the above board goals.** Jen: we want timelines now, but we are wanting; Jacob, would like to see more support for

Leadership groups (sources of strength); HS is now going to be included in the Halloween parade; Cova's girls did an amazing job, so we have leadership.

- a) School Incidents
  - b) Teacher Growth
  - c) Student Growth
  - d) Attendance
  - e) Communication - meetings with Parents/Community/Tribal Council
8. Testing: we need to help students take the tests
  9. No cell phones: Lenora is pleased by not seeing cell phones; nationwide problem
  10. Jacob: Can we create our own test that is meaningful to us? Hoopa every month students were given a test written by the core teachers (local assessments)
  11. Sharon: we need to have budgeting as a lifeskill; Debra: Personal Finance is now required
  12. We gauge how well a school is doing is by giving out surveys; attendance goes up and students want to be here; testing scores go up tells us that we are doing what we are supposed to be doing; calendars of recognition; We want fun, engaging activities in classrooms; happy to see the sports teams; walk-throughs help to see what's happening; we have good, experienced teachers here; K-5 students are engaged and full of activity; HS kids are great, they interact with teachers and admin. They are cordial.
  13. Jen sending email to Tribal Council to get on agenda for an introduction.

#### **IV. Adjournment**

- A. Motion to adjourn at 7:42pm by Dee; seconded by Melinda; all in favor and the motion carried
- B. Next Regular Board Meeting is October 1, 2025, 5:30pm