

**Siletz Valley School**  
**Regular Board Meeting Minutes**  
**April 28, 2026**

**I. Call to Order at 5:31pm**

**Board Members present:** Jen Metcalf, Frankie Rilatos, Sharon Edenfield, Jacob Reid, Dee Butler-Excused Absence

**II. Approval of Items on Consent Agenda**

a. March Regular Board and April 2 and April 8, 2026 Special meeting minutes, Sharon made a motion to approve consent agenda, Jacob seconded, Frankie and Jen both in favor and the motion carried.

**III. Information Items- Superintendent's Report**

- a. Athletic Report
- b. Culture Report
  - i. Jen suggested we invite students to report on their successes and experiences
- c. Student Success, Graduation Tracking and College Readiness Report
- d. Culinary Report
- e. Principal/Acting Superintendent Report

**IV. Information Items**

- a. **Enrollment and Attendance-** Reviewed
- b. **Financial reports-** Reviewed
  - i. Sharon requested income statements and balance sheets to be included in the board packet.

**V. Action Items**

- a. **March Checks and Deposits**
  - SVS Checking Account
  - Check numbers & deposits that were processed from March 1 through March 31, 2026..
  - Check numbers 5044-5070 (27 AP checks) and 7281-7288 (8 payroll checks) for a total of \$59,782.67.
  - 31 Payroll direct deposit for a total of \$84,095.10 ; Employer paid payroll expenses total of \$65,625.98.
  - SVS Checking Account Deposits
  - 3 Deposits #152-154 for a total of \$96,062.85
  - 2 Transfers from SVS Money Market to Checking in the amount of \$300,000.00
  - SVS MM Account
  - 1 Deposit #192 for a total of \$153,201.94.
  - i. Jacob motioned to approve the March checks and deposits; Sharon seconded, Jen and Frankie both in favor and the motion carried.
- b. **Personnel Changes**

i.. Sharon motioned to approve the personnel changes; Jacob seconded, Jen and Frankie both in favor and the motion carried.

**c. Out of County Field Trips**

i. 5/4/26 Explore & More to USO for Showcase; Sharon motioned to approve out of county field trip, Jacob seconded, Jen and Frankie both in favor and the motion carried.

ii. 5/5-5/6/26 Drum Group to Pendleton, 5/27/26 Drum Group to Lebanon High School, 5/28-5/29/26 Drum Group to OSAA Track & Field Eugene & 6/17/26 Drum Group to COSA Conference in Seaside; Jacob motioned to approve all listed out of county field trips, Sharon seconded, Jen and Frankie both in favor and the motion carried.

iii. 5/21-5/22/26 Culinary to Lane Community College; Jacob motioned to approve out of county field trip, Sharon seconded, Jen and Frankie both in favor and the motion carried.

**d. Adopt SVS Policy Updates**

i. EBB- Integrated Pest Management; Sharon motioned to adopt policy updates, Jacob seconded, Jen and Frankie both in favor and the motion carried.

ii. GBN/JBA- Sexual Harassment; Jacob motioned to adopt policy updates, Sharon seconded, Jen and Frankie both in favor and the motion carried.

iii. IGBAB/JO-AR and JO/IGBAB-AR- Education Records/Records of Students with Disabilities Management; Jacob motioned to adopt policy updates, Sharon seconded, Jen and Frankie both in favor and the motion carried.

iv. IKF- Graduation Requirements; Sharon motioned to adopt policy updates, Jacob seconded, Jen and Frankie both in favor and the motion carried.

v. JOA- Directory Information; Jacob motioned to adopt policy updates, Sharon seconded, Jen and Frankie both in favor and the motion carried.

vi. GBNA/JHFF- Suspected Sexual Conduct with Students and Reporting Requirements; Sharon motioned to adopt policy updates, Jacob seconded, Jen and Frankie both in favor and the motion carried.

vii. AC- Nondiscrimination and Civil Rights; Jacob motioned to adopt policy updates, Frankie seconded, Jen and Sharon both in favor and the motion carried.

viii. AC-AR- Discrimination Complaint Procedure; Jacob motioned to adopt policy updates, Frankie seconded, Jen and Sharon both in favor and the motion carried.

ix. IL- Assessment Program; Sharon motioned to adopt policy updates, Jacob seconded, Jen and Frankie both in favor and the motion carried.

x. JHCD- Medications; Jacob motioned to adopt policy updates, Frankie seconded, Jen and Sharon both in favor and the motion carried.

xi. JHCD-AR- Medications; Jacob motioned to adopt policy updates, Frankie seconded, Jen and Sharon both in favor and the motion carried.

xii. JHCD/JHCDA Medications, JHCD/JHCDA-AR- Medications, JFCEB-AR Personal Electronic Devices and Social Media; Sharon motioned to delete policies, Jacob seconded, Jen and Frankie both in favor and the motion carried.

xiii. JHH- Student Suicide Prevention; Jacob motioned to adopt new policy, Sharon seconded, Jen and Frankie both in favor and the motion carried.

**e. Adopt Amendment to Bylaws**

i. Sharon motioned to adopt amendment to bylaws, Jacob seconded, Jen and Frankie both in favor and the motion carried.

**.f. Approve date change for May 26 Board Meeting**

i. Jen motioned to change the date of the May 26 board meeting to May 28, Sharon seconded, Jacob and Frankie both in favor and the motion carried.

**g. Approve RFP's**

i. Siding and Roofing Removal with Installation for Small Gym, Painting for Big Gym and Siding Removal and Replacement for Woodshop; Jacob motioned to approve all RFP's, Frankie seconded, Jen and Sharon both in favor and the motion carried.

**h. Approve CIP**

i. Jen motioned to approve Continuous Improvement Plan, Jacob seconded, Frankie in favor and Sharon was absent from the vote, and the motion carried.

**i. Restated Articles of Incorporation**

i. Jacob motioned to approve Restated Articles of Incorporation, Frankie seconded,

**VI. Adjournment**

, i. Jen motioned to adjourn at 7:33pm, Jacob seconded, Frankie in favor and Sharon was absent from the vote and the motion carried.

Minutes taken by Danielle Welch