

**Siletz Valley School**  
**Regular Board Meeting Minutes**  
**January 27, 2026**

**I. Call to Order at 5:35pm**

**Board Members present:** Jen Metcalf, Dee Butler, Sharon Edenfield, Jacob Reid

**II. Public Participation**

a. Invite board to negotiation meeting Attend OSEA negotiation session Friday at 9:00 a.m.; board members who can attend should join to help finalize the contract.

**III. Approval of Items on Consent Agenda**

a. November Regular Board meeting minutes, Jacob made a motion to approve the November Board Meeting Minutes, Dee seconded and the motion carried.

**IV. Information Items- Superintendent's Report**

**a. Principal-**

- i. After School Program Family Night December 10th at 4:30pm.
- ii. Bingo Night and Silent Auction December 11th 5:30-7:30pm.
- iii. Scheduled events cancelled due to weather; Pop-Up Book Fair and Winter Program.
- iv. Winter Break December 19th-January 5th.
- v. Students taking school benchmark tests (STAR Testing)
- vi. Families and students notified about how skipping class impacts learning and how it is a safety issue, students will be given out of school suspension for skipping.
- vii. Teacher development group met with math teachers for growth and development, second visit of 3 scheduled for the year.

**b. Athletic Report-**

- i. High school girls' basketball- 7 participants, high school boys' basketball- 6 participants, high school wrestling- 4 participants, middle school wrestling- 3 participants, middle school girls' basketball- 8 participants, middle school boys' basketball- 7 participants.
- ii. Starting sign ups for spring sports- girls and boys track and golf, girls softball and boys baseball.
- iii. Continued Co-Op with Toledo in golf, Eddyville in baseball. Starting Co-Op with Eddyville for softball if needed.
- iv. Coaches for spring sports- middle school boys basketball- James Williams, middle school and high school girls and boys track- Bella Christensen and Kent Rilatos, high school baseball- Wazzy Case, high school boys and girls golf- Korey Cimock, high school softball- Joyce Retherford. Assistant golf coach open if more than 7 participants.
- v. Bella and Kent will attend OADA conference as league and state representatives; formulating conferences by enrollment for 1A; Special districts for 1A sports and adhoc for football.

vi. Middle school boys basketball season January 14th-March 26th; wrestling continuing with scheduling- hosted meet January 20th; spring sports schedules completed and confirmed in February.

c. **Tribal Language and Culture Report-**

i. Students completed a unit on describing ailments and relatives' feelings tied to cold/flu season and sports injuries.

ii. Students will create lessons and materials to teach the kindergarten class and Head Start classroom.

iii. End-of-quarter language assessment showed students exceeded expectations by translating written prompts beyond the required matching task.

iv. Cultural arts students made gifts for Culinary Arts to present at the Blue Kids Forum on **February 1**.

v. Cultural arts continued traditions: students made necklaces for senior athletes and wrestling season; produced **five-strand** necklaces for the school board; completed wrapped lanyards and keychains while learning color theory and symmetry; canoe paddles nearing completion (**9** nearly finished, **5** remaining).

d. **Student Success, Graduation Tracking and College Readiness Report-**

i. 18 students preparing for graduation- 10 students on track without credit recovery, 8 students on track with credit recovery plan. 12 students in credit recovery- 3 seniors completed courses for credit during winter quarter (4 total to date). 6 students have completed credit recovery courses.

ii. Aspire partnership established for career & college readiness- Aspire materials free; dual credit option with OCCC proposed. Aspire grant provides \$1268 for travel/food for college visits.

iii. Following FAFSA presentation, 3 students have completed FAFSA process.

iv. Students interested in visiting a culinary school, Bushnell University, OSU and Clark College. Planning has begun for college visits.

e. **Superintendent Report**

i. Continuous Improvement Plan (CIP); in Benchmark testing window- Diebels, Renaissance and HMH with a dedicated testing room; After School enrollment is 14; Received the High Dosage Tutoring Grant- Phonics for Reading program has been ordered; Started research into stand-alone spelling program for 1st-6th grades.

ii. Current average daily attendance 79.03%; attended Equity/Attendance training at LCSD; perfect attendance and student of the month awards ceremonies held monthly; continued contact for unverified absences daily; weekly attendance committee meetings being scheduled; reviewed LBLESD attendance meeting notes.

iii. Frontline absence training done, all staff now using Frontline; state of Oregon testing workshop, training on discipline and processes, training on spelling/vocabulary packet compilation done; new schedule discussed with staff.

iv. Special Districts Association of Oregon (PACE) specialist inspected school and grounds for issues; water resource to be added to cafeteria area; scheduled visit with LCSD staff to learn RFP process for accessing funds for repairs/remodels. Report with plan to fix issues with facilities will be made and presented at next board meeting

v. Meeting with LCSD Superintendent to discuss IT services; computers need updated for state testing.

**VI. Information Items**

a. **Enrollment**

i. Samples of attendance letters presented to the board.

b. **Financial report reviewed**

**VII. Action Items**

a. **November Checks and Deposits**

SVS Checking Account

Check numbers & deposits that were processed from Nov 1 through Nov 30, 2025.

Check numbers 4929-4963 (35 AP checks) and 7249-7255 (7 payroll checks) for a total of \$205,214.64.

26 Payroll direct deposit for a total of \$83,332.83 ; Employer paid payroll expenses total of \$72,593.85.

SVS Checking Account Deposits

3 Deposits #146-148 for a total of \$4,164.00

3 Transfers from SVS Money Market to Checking in the amount of \$400,000.00

SVS MM Account

1 Deposit #185 for a total of \$218,161.34.

b. **December Checks and Deposits**

SVS Checking Account

Check numbers & deposits that were processed from Dec 1 through Dec 31, 2025.

Check numbers 4964-4991 (28 AP checks) and 7256-7263 (8 payroll checks) for a total of \$58,849.38.

27 Payroll direct deposit for a total of \$84,521.02 ; Employer paid payroll expenses total of \$75,330.59.

SVS Checking Account Deposits

1 Deposit #149 for a total of \$774.00.

2 Transfers from SVS Money Market to Checking in the amount of \$300,000.00

SVS MM Account

1 Deposit #186 for a total of \$224,755.84.

Jen motioned to approve the November and December checks and deposits; Jacob seconded and the motion carried.

a. **Personnel Changes**

i.. Jacob motioned to approve the personnel changes; Sharon seconded and the motion carried.

b. **Out of County Field Trips**

i. 7 out of county field trips- 1-Sharon motioned to approve ; Jacob seconded and the motion carried. 2- Sharon motioned to approve ; Jacob seconded and the motion carried.3- Dee motioned to approve ; Jacob seconded and the motion carried. 4- Dee motioned to approve ; Jacob seconded and the motion carried. 5- Dee motioned to approve ; Jacob seconded and the motion carried. 6- Dee motioned to approve ; Sharon seconded and the motion carried. 7- Dee motioned to approve ; Sharon seconded and the motion carried.

c. **SIA Grant Agreement**

i. Dee motioned to approve SIA Grant Agreement ; Sharon seconded and the motion carried.

d. **2026 Mileage Reimbursement Rate**

i. 2026 Mileage Reimbursement Rate \$0.725 per mile; Dee motioned to approve ; Sharon seconded and the motion carried.

e. **Co-Op with Eddyville for Softball**

i. Dee motioned to approve ; Sharon seconded and the motion carried.

**VII. Board seat available due to resignation from member Melinda Pearson, Jen will decide how to proceed after consulting with OSBA.**

**VIII. Adjournment**

Motion to adjourn the meeting at 7:14pm was made by Jen and seconded by Dee; the motion carried.

Minutes taken by Danielle Welch