

**Siletz Valley School
Regular Board Meeting Minutes
August 25, 2026**

I. Call to Order at 5:35pm

Board Members present: Jen Metcalf, Josh Navarro, Dee Butler, Sharon Edenfield, Frankie Rilatos via Zoom

II. Public Participation

- a. Theresa Smith spoke on qualities she would like to see in a Superintendent; approachable, not intimidating, transparent and to follow through with duties and/or what is said.
- b. Sharon Edenfield would like to add a follow up section to address public comment.

III. Approval of Items on Consent Agenda

- a. July 28, 2026 Regular Board Meeting Minutes.
 - i. Sharon made a motion to approve Consent Agenda items, Dee seconded, Josh, Jen and Frankie all in favor, and the motion carried.

IV. Information Items- Superintendent's Report

- a. **Principal/Acting Superintendent Report-** presented by Debra Barnes.
 - i. Meet the teacher night August 27th.
 - ii. First day of school August 31st.
 - iii. Coaches and student athletes preparing for practice and competitions.
 - iv. Continuous progress on compliance items from LCSD; removed items ML/EL plan, public meeting laws, bylaws, while several other issues are currently considered in compliance.
 - v. Academic improvement, attendance and student discipline/behavior will take time to improve. Cybersecurity is progressing with LCSD IT department.
 - vi. We have a customized coaching and professional learning program (CCPL) to focus on attendance, leadership and community outreach.
 - vii. Presented update to Tribal Council on status of SVS; council was receptive and appreciated hearing our progress.

V. Information Items

- a. **Enrollment and Attendance-** Reviewed
- b. **Financial reports-** Reviewed

VI. Action Items- Added new item f. Board Officer Election

- a. **Formally adopt qualities and qualifications for interim superintendent.**
 - i. Jen motioned to adopt qualities and qualifications for interim superintendent- with changes discussed; Dee seconded, Frankie, Sharon and Josh all in favor and the motion carried.

- ii. Scheduled special board meetings for Tuesday 9/8 and Thursday 9/10 both at 5:45pm to review applications.

b. Update Agenda/Posting Locations

- i. Agenda's currently posted on front door of SVS, post office and Noel's Market And the school website; it was suggested to also notify by phone, emails and on Facebook. Jen motioned to add agenda to Facebook and through Apptegy when it goes Live; Dee seconded, Sharon, Josh and Frankie all in favor and the motion carried.

c. Furniture Disposal

- i. Dee motioned to approve disposal of furniture; Sharon seconded, Jen, Josh and Frankie all in favor and the motion carried.

d. Approval of 26/27 Student Family Handbook

- i. Debra Barnes suggested moving the approval of handbooks to March rather than August to allow teachers/staff time for input.
- ii. Sharon motioned to approve the 26/27 Student Family Handbook; Dee seconded, Jen, Josh and Frankie all in favor and the motion carried.

e. Approval of 26/27 Athletic Handbook

- i. Suggested to have coaches track how much meals cost throughout the year for sports trips and revisit at a later date.
- ii. Dee motioned to approve the 26/27 athletic handbook; Sharon seconded, Jen, Josh and Frankie all in favor and the motion carried.

f. Board Officer Election

- i. Treasurer; Jen nominated Sharon as Treasurer, Dee seconded. Secretary; Dee nominated Josh, Frankie seconded. All board members in agreement.

g. Approve Board Goals

- i. Sharon motioned to approve board goals; Jen seconded, Dee, Josh and Frankie all in favor and the motion carried.

h. July Checks and Deposits

SVS Checking Account

Check numbers & deposits that were processed from July 1 through July 31, 2026..

Check numbers 5185-5220 (36 AP checks) and 7312-7314 (3 payroll checks) for a total of \$266,364.41.

11 Payroll direct deposit for a total of \$28,355.70 (PP1/1.01); Employer paid payroll expenses total of \$25,137.45.

SVS Checking Account Deposits

1 Deposit #161 for a total of \$35,779.80

3 Transfers from SVS Money Market to Checking in the amount of \$300,000.00

SVS MM Account

3 Deposits #198-200 for a total of \$517,244.91.

- i. Jen abstained from vote, had to exit meeting momentarily. Sharon motioned to approve the July checks and deposits; Josh seconded, Dee and Frankie both in favor and the motion carried.

i. Approval of Personnel Changes

i. Jen abstained from vote, had to exit meeting momentarily. Sharon motioned to approve the personnel changes; Frankie seconded, Dee and Josh both in favor and the motion carried.

j. Approval of Out of County Field Trip(s)

i. Dee motioned to approve out of county field trip, Sharon seconded, Jen, Frankie and Josh all in favor and the motion carried.

k. Approval of Changes to Bank Signers- Remove Lenora Hall and Jacob Reid as signers and add new Treasurer- Sharon Edenfield as bank signer.

i. Sharon abstained as she is part of the changes; Jen motioned to approve the changes to bank signers; Josh seconded, Frankie and Dee both in favor and the motion carried.

l. Consideration of Lenora Hall's Demands

i. After discussion between the board, Jen recommended to stick with the Termination on 8/11 with no changes. Jen motioned to accept the suggestion, Dee seconded, Sharon, Josh and Frankie all in favor and the motion carried.

VII. Adjournment

i. Jen motioned to adjourn at 7:17pm, Sharon seconded, Dee, Josh and Frankie all in favor and the motion carried.